



Frequently Asked Questions North Texas JCC Transition-Out

1. When will our employment end with Horizons and J&M?

- 11:59pm on Monday, May 31, 2021.

2. When will the final payroll be paid?

FINAL TIMESHEETS ARE DUE ON THURSDAY, MAY 27, 2021

For time worked: Thursday, May 20, 2021 to Monday, May 31, 2021

Any call-offs between Thursday, May 27 and Monday, May 31 will result in a delay of final pay.

Horizons:

- The final payroll will be payable on **Thursday, June 3, 2021**.
- All final pays will be a live check – no direct deposit.
- Pay checks may be picked up at the center by June 4, 2021 or they will be sent to you by US mail.

J&M:

- The final payroll will be payable on **Sunday, June 6, 2021**.
- All final pays will be direct deposited.
- Pay checks may be picked up at the center by June 4, 2021 or they will be sent to you by US mail.

3. When will our current benefits end with Horizons and J&M?

- All benefits with Horizons and J&M will end on May 31, 2021.
- COBRA notification for Horizons and J&M will be sent out to all employees.
- Serrato Corporation's benefits will begin on June 1, 2021.

4. What will happen to our 401K benefits?

- Once the final payroll is processed, your termination date of May 31, 2021 will be communicated to our 401K providers. Employees may elect to withdraw their 401K or roll it over to Serrato Corporation's 401K provider.
- Horizons Youth Services' employees may contact **VOYA** directly after you receive your final paycheck.

Endless Horizons Employee Retirement Plan #774-096

Member Services Phone: 1-888-311-9487

5. What will happen to our PTO balances?

- All PTO balances will be paid out by Horizons Youth Services and J&M. These will be processed on the final payroll.

6. **When can I apply for a position with Serrato Corporation, and may I apply for more than one position?**
- Serrato Corporation will be announcing their application process and interview schedule in the near future.
 - Staff are encouraged to apply for their current position as the qualifications and experience would provide staff the best opportunity for continued employment and any other positions that you feel you are qualified for.
7. **Will I be able to apply for unemployment benefits?**
- If you *are not* offered *any position* with Serrato Corporation, you will be eligible to apply for unemployment benefits under Horizons Youth Services or J&M.
 - If you *are* offered *any position* with Serrato Corporation, you will not be eligible to apply for unemployment benefits under Horizons Youth Services or J&M.
8. **Will I be eligible to apply for a position with Horizons Youth Services at another center location?**
- Yes, you are welcome to apply for another position that meets your qualifications.

www.horizonsyouthservices.com

9. **Who do I speak with if I have any questions?**
- All questions should be directed to Human Resources. Horizons Youth Services will have corporate Operations and HR staff on-site during the month of May.
 - Horizons Youth Services and J&M have set up a transition website. Please contact us if you have any questions.

www.CenterTransition.com